

MINUTES

(September 9th, 2025)

PRESENT: Bridget Chatfield, Lori King, Mark Ross, Pat Wagner, Mike Palsic (via phone), Elaine Govern, Pam Marzen, Mark Hendricks, Deb Freeman, and Mike Miner.

Motion by King to accept the consent agenda (minutes and claims). Second by Chatfield. All in favor. Motion carried.

Director updates: The Board received updates on several key initiatives, including dam levels, the Forest Stewardship Grant, trail work, and a request for the Sheriff's Department Tahoe.

The Board reviewed a draft 28E agreement with the City of Mitchell. The Board agreed to have the draft submitted to the City of Mitchell for review.

The Board was updated on progress for the Water Trail Project. The Board reviewed payment #2. A motion by King and a second by Palsic, to pay payment number 2 of \$86,093.08. All in favor, motion carried.

The Board reviewed agreements for Living Roadway Trust Fund Grant. A motion by Chatfield and second by Wagner to pass the following resolution:

Resolution 2025 – 1

Resolution to Sign and Agree to the Iowa Department of Transportation Agreement for the Living Roadway Trust Fund Grant Agreement No. 90-66-LR26-218.

Whereas, the Mitchell County Conservation Board is seeking funds to acquire a prescribed burn skid unit, AND Living Roadway Trust Fund Grants are required for the purchase, AND

Whereas; the Mitchell County Conservation Board agrees to abide by all guidelines set forth by the Iowa Department of Transportation in Agreements No. 90-66-LR26-218,

NOW THEREFORE, the Mitchell County Conservation Board does hereby agree to all guidelines, AND certifies this resolution was officially adopted by the Mitchell County Conservation Board at a legal meeting on the ___ day of September, in the year 2025.

Passed and Approved on this 9th day of September, 2025

Upon vote thereon:

Ayes: King, Chatfield, Ross, Palsic, Wagner

Nayes: none

WHERE UPON, this Resolution was declared duly adopted by the Mitchell County Conservation Board on this 9th day of September, 2025.

The board reviewed state bids for two new trucks. After discussion, a motion by King to purchase two Chevy 2500 trucks for \$98,486.80 was seconded by Chatfield. All in favor. Motion carried.

The Board reviewed cost estimates to install a shower at Pitzen Cabin. After discussion, a motion by Chatfield and a second by Ross to move forward with the shower installation. All in favor. Motion carried.

A motion by Chatfield, seconded by King, to go into closed session was allowed by state-coded chapter 21.5j. All in favor. Motion carried. The board moved into a closed session at 7:39pm.

The board exited the closed session at 7:55 pm.

Adjourn at 7:56 pm

Mike Ross 10/14/25
Chairman