

Mitchell County Conservation Board

Conservation Aide Job Description

Department: Title:	Mitchell County Conservation Board Seasonal Conservation Aide	To Apply: Send Resume & Cover Letter To: Mitchell Co. Conservation Board 1879-3 Highway 9 Osage, IA 50461 DEADLINE: Open Until Filled
Hourly Rate:	\$14.00 - \$15.00 per hour	
Work Hours:	Tuesday - Friday 7:00 a.m. - 5:00 p.m. 40 Hours per week Additional hours as assigned by the Director. [FLSA: Non-exempt]	
Supervisor:	Executive Director	
Job Description:	Under general supervision of the Executive Director, employee will assist with mowing, trimming, painting, wood splitting, restroom cleaning, trail maintenance, habitat establishment, and other duties as required. During assigned weekends the employee will be required to check campgrounds, assist with camping registration, and open and close parks as needed. Work settings primarily outdoors to include areas like campgrounds, public hunting areas, prairies and preserves, bike trail or indoor shop work.	
Knowledge/ Abilities/Skills:	Ability to operate commercial lawn mowing equipment, tractors, chain saws, and general handheld tools. Ability to work outside under any type of weather conditions and to withstand physically demanding work such as lifting, stooping, and bending. Ability to lift and move 50 pounds regularly. Ability to establish and maintain effective working relationships with other employees and the general public. Ability to follow oral and written instructions.	
Essential Duties:	While performing the duties of this job, the employee is regularly required to stand, walk, sit, use hands to finger, handle, or feel objects, tools, or controls, reach with hands and arms, speak and hear. The employee is frequently required to stoop, kneel, or crouch. The employee is required to climb and balance. Specific vision abilities required by this job include close vision, distant vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee must also be able to stand for two hours without a break.	
Work Environment:	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee may work near moving mechanical parts in outside weather conditions. The employee may be exposed to fumes or airborne particles. The noise level in the work environment may be loud.	
Qualifications:	Must be 16 years of age.	
Special Requirements:	Possession of a valid Iowa driver's license.	
Equal Opportunity Employer:	Mitchell County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage prospective employees and incumbents to discuss potential accommodations with the employer.	